Condie & Co Limited Cookie Policy

What are Cookies?

Cookies are text files containing small amounts of information, often including a unique identifier, which are downloaded to your computer when you visit a website - if your browser preferences allow it. Cookies are then accessed by the originating website on each subsequent visit. Cookies are useful because they allow a website to recognise a user's computer.

Why we use cookies on our website?

The cookies we use are there to allow us to perform the services you require and to assist us in providing a better website for our users. Details on the type of cookies we use are provided below.

Our legal obligation to you.

By law, we need to inform you about what cookies we use to operate this website and why. In addition, except for any 'strictly necessary cookies' (see below for information on what we mean by 'strictly necessary cookies'), we need your permission before downloading cookies onto your device.

How you can control the cookies we use?

When you first visit our website, a pop up box will appear that will explain what cookies we use and why. You will be asked to provide your explicit consent to the use of cookies and except from 'strictly necessary cookies', you are free to chose which cookies we use. We record your consent as the legal basis for processing any personal data collected through cookies, such as your computers IP address.

You can withdraw your consent and change your preferences on our website at any time by going into our "settings" option and updating your cookie permissions. You can also amend your settings through your browser. Please be aware that most browsers accept cookies automatically however if you wish to update your cookies settings through your web browser, you can do so through the help function in your preferred browser. This should provide you with the correct information regarding what cookies are enabled/disabled. Some browsers provide helpful cookie guides:

- Chrome: https://support.google.com/chrome/bin/answer.py?hl=en&answer=95647&p=cpn_cookies
- Firefox: https://support.mozilla.org/en-US/kb/cookies-information-websites-store-on-your-computer
- Internet Explorer: http://support.microsoft.com/kb/278835
- Safari 5 for Mac: http://docs.info.apple.com/article.html?path=Safari/5.0/en/9277.html
- Opera: http://help.opera.com/Linux/10.50/en/cookies.html

Alternatively, http://www.allaboutcookies.org provides advice on how to do this, and further information on cookies and how to manage them.

Please note that if you block the use of essential cookies then there may be certain circumstances where this will affect the functionality of our website and could potentially impact your experience.

What cookies do we use?

The cookies on this website have additionally been categorised based on the categories found in the International Chamber of Commerce (ICC) UK Cookie Guide:

Category	Description
Strictly necessary cookies	These cookies are essential for the operation of our website. They include, for example, cookies that enable a user to log into secure areas of our website, use a shopping cart or make use of e-billing services.
Analytical/Performance cookies	These cookies allow us to recognise and count the number of visitors and collect information about how visitors use our website, for instance which pages visitors go to most often, and if they get error messages from web pages. These cookies don't collect information that identifies a visitor. All information these cookies collect is aggregated and therefore anonymous. These cookies help us to improve the way our website works, for example, by ensuring that users are finding what they are looking for easily.
Functionality cookies	These cookies allow the website to recognise you when you return to our website and provide enhanced, more personal features.
Targeting/advertising cookies	These cookies record your visit to our website, the pages you have visited and links you have followed. We will use this information to make our website and the advertising displayed on it more relevant to your interests.

You can find more information about the individual cookies we use and the purposes for which we use them in the table below:

Cookies used on our website

Cookie Name	Cookie Description	Cookie Classification	Cookie Behaviour (intrusion level)
SESS*	This cookie is essential for our site to tell whether you are: 1- Visiting the website but are not logged in; 2- Logged in so that you will be able to view registration protected areas if the site and your user profile; or 3- Visiting our website to complete administration tasks or working on the website as a user manager.	Session cookie	Low intrusion
has_js	This cookie is essential for our site to tell if your browser has JavaScript enabled, so that a cookie can be set to use the correct version of particular functionality.	Session cookie	Low intrusion
SERVERID	Our website is hosted on a cluster of servers. This cookie is essential for our site so that your browser looks at one of the servers for the duration of the visit.	Session cookie	Low intrusion

Cookie Name	Cookie Description	Cookie Classification	Cookie Behaviour (intrusion level)
PERSISTENT_LOGIN*	This cookie is used as a "remember me" function on our website, keeping you logged in other than for non-secure areas. You will need to login again to view your user profile or see the admin area if you are an administrator of the website.	Permanent 20 years +	Low intrusion
Webform-	This cookie is used to tell users if they have submitted the webform, to stop multiple submissions.	Permanent 20 years +	Low intrusion
_utmb	Google Analytics cookie- used to look at the way people navigate through the site, which pages and links are popular etc to make sure that our website is effective in getting information to the site visitor. Google Analytics will not record any personal information such as your name and login details.	Session cookie	Low intrusion
_utmc	Google Analytics cookie- see above	Session cookie	Low intrusion
_utma	Google Analytics cookie- see above	Permanent 24 months	Low intrusion
_utmz	Google Analytics cookie- see above	Permanent six months	Low intrusion
_utmv	Google Analytics cookie- see above	Session cookie	Low intrusion
_utmx	Google Analytics cookie- see above	Session cookie	Low intrusion
Imce*	This cookie is used in the admin area to remember if the user wants images/documents sorted by name, size, date etc and for resizing images.	Permanent 15 days	Low intrusion

Please note that third parties (including, for example, advertising networks and providers of external services like web traffic analysis services) may also use cookies, over which we have no control. These cookies are likely to be analytical/performance cookies or targeting cookies and you can control these via your browser.